



Excel Skills

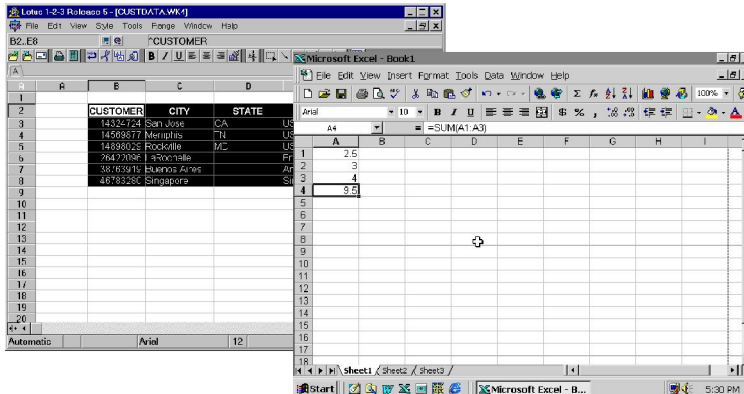


Victoria Barham

- Over 15 years experience working within analytical roles across the Utility, Financial and Retail Industries and most prominently the Charity Sector.
- Now working as a Freelance Analyst on projects including data preparation and exploration, RFV Analysis, Reporting, Spreadsheet Modelling and Predictive Modelling.
- Provide the Excel training for the IoF Insight Training Schedule.
- Apteco accredited trainer in FastStats Discoverer and Excelsior.

Excel Skills

I was first introduced to spreadsheets using **Lotus 123**
 ... but **Excel 1995** followed swiftly after.



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Excel Skills

As an Analyst with over 15 years experience, I can honestly say that

- I have used Excel *almost* every working day
- Excel makes my job easier, possible even



But, I know that I still have a lot to learn – so lets use this session to discuss, debate and all discover a little more about Excel.

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Important Excel skills for Data Analysis and Reporting

There are lots of contenders for the most important Excel skills, but my top three are:

1. Range Names
2. PivotTables
3. Using Range names and PivotTables together in reports

Using these skills together makes me work more efficiently and able to answer more of my customers' questions, quicker! Mistakes are minimised, reports are easier and quicker to update, and I can produce more insight without tables and tables of figures...

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Important Excel skills for Data Analysis and Reporting

Can we add to this list today, together?

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If you have any questions please email me at

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